

Mr. and Mrs. \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Dear: \_\_\_\_\_

Please accept this as my instruction to transfer # \_\_\_\_\_ shares of

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Name of Stock \_\_\_\_\_ type: i.e. common or preferred

From account # \_\_\_\_\_ to the following:

UBS Financial Services, Inc. – DTC # 0221  
1200 Prospect St. Suite 500  
La Jolla, CA 92037

The Rancho Santa Fe Foundation  
Acct. # VR-34510-12  
Attn.: Steve Seiber

Upon the execution of the transfer, please contact Christina Wilson at the Rancho Santa Fe Foundation 858-756-6557, to advise her of the pending transfer to the UBS Financial Services, Inc. account.

Thank you for your attention to this matter.

Sincerely,

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Donor Name

CC: Mr. Steven Seiber  
UBS Financial Services, Inc.  
1200 Prospect St. Suite 500  
La Jolla, CA 92037  
800-231-9628

Christina Wilson  
Rancho Santa Fe Foundation  
P. O. Box 811  
Rancho Santa Fe, CA 92067  
858-756-6557